

SWINFEN AND PACKINGTON PARISH COUNCIL

**Ms Jayne Minor
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Our Ref: JM

04 September 2013

To: All Members of the Parish Council

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council to be held in the **Conference Room 1, Conference Centre, HMP Swinfen on Wednesday 11 September 2013 commencing 7.00 p.m.** at which the business set out below will be transacted.

Yours sincerely

**Jayne Minor (Ms)
Parish Clerk**

AGENDA

PUBLIC FORUM

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area (see notes at the end of the Agenda).

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**

To receive declarations of any personal or prejudicial interest under consideration on the Agenda in accordance with the Parish Town Councils (Model Code of Conduct) Order 2007.

3. MINUTES

To approve as a correct record the Minutes of the Meeting of the Parish Council held on 10 July 2013 (Minute Nos. 28 - 38) (**ENCLOSURE**).

4. CHAIRMAN'S ANNOUNCEMENTS

5. HOPWAS QUARRY

Members are requested to debate the up to date position relating to Hopwas Quarry including the fencing around the Quarry.

6. THE HIGH SPEED RAIL PLANS

Members are requested to debate the up to date position relating to the High Speed Rail Plans.

**7. AUDIT COMMISSION
COMPLETION OF ANNUAL AUDIT FOR THE FINANCIAL YEAR ENDING
31 MARCH 2013**

The signed off Annual Return for the year ended 31 March 2013 is attached (**ENCLOSURE**) for Members consideration.

The Auditor found that the information contained in the Annual Return was in accordance with the Audit Commission's requirements and no matters had come to their attention which gave cause for concern that relevant legislation and regulatory requirements have not been met.

Members are requested to receive and note the above information.

8. THE MAN HOLE ON A51

This item has been requested by Councillor R Barnes.

9. THE STATE OF FLATS LANE AND THE WATER DAMAGE

This item has been requested by Councillor R Barnes.

10. PLANNING DECISIONS

Members are requested to receive and note the following planning application decisions:-

13/00579/FUL	Freeford Farms, Freeford Manor, London Road Construction of a slurry lagoon (35m x 35m) and extension to existing lagoon (30m x 21.5m)	Granted
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**11. PLANNING APPLICATION 13/00902/FUL AND 13/00903/LBC - MR E McMAHON
HORSLEY BROOK COTTAGE, TAMWORTH ROAD, WHITTINGTON HEATH
ERECTION OF A 3 CAR GARAGE WITH GAMES ROOM ABOVE THATS ATTACHED
TO THE EXISTING FARMHOUSE WITH A BRICK GARDEN WALL (EXTENSION OF
TIME FOR APPLICATION 10/00845/FUL)**

Members are requested to consider planning application 13/00902/FUL and 13/00903/LBC.

12. EXCLUSION OF THE PRESS AND PUBLIC

The Chairman will move:

That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

13. PARISH CLERK'S SALARY

Members are requested to approve the payment of the Parish Clerk's August and September 2013 salary (**PINK ENCLOSURE**).

14. DATE AND TIME FOR NEXT PARISH COUNCIL MEETING

Further to Minute No. 27 (08 May 2013) the next Parish Council meeting will be held on Wednesday 13 November 2013.

PUBLIC FORUM SESSION AT PARISH COUNCIL MEETINGS

Residents of Swinfen and Packington Parish Council have an opportunity to speak at each Parish Council meeting:

1. *The Public Forum session will usually be the first item on the Agenda.*
2. *The Public Forum will last up to 15 minutes and members of the public can ask the Parish Council a question (or make a statement).*
3. *Your statement or question must relate to a matter of special relevance to Swinfen and Packington or within the responsibility of the Parish Council.*
4. *Matters relating to the conduct of any individual councillor or officer will not be permitted – in such circumstances you should write to the Parish Council.*
5. *You will be allowed to speak for up to 3 minutes and you can raise more than one issue within the overall limit of 3 minutes allowed to you.*
6. *After each speaker the Chairman of the Parish Council (or his/her representative) will answer the question or give notice that he/she will provide a written answer as soon as possible.*

If a written answer is to be given this will be sent to you at your stated address.